**Photograph / filming consent form (Adults)**

Please print and sign your name to give permission for photos and video to be taken.

These images may appear on our website, social media, and email newsletters, in our printed materials produced for promotional purposes including leaflets, posters and adverts, in materials sent out to the media, or in reports to funding bodies.

These photos will be owned by Liberty Music CIC.

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| **Signed** | **Name** | **Date** |
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**Photograph / filming consent form (Children and Vulnerable Adults)**

**Consent for children and young people under 18** - A parent or guardian must provide consent for young people in their care who are under the age of 18.

**Consent for vulnerable young people over 16 and vulnerable adults over 18:** A parent or guardian, must provide consent for people in their care who are over the age of 16 who are considered by law, to lack the capacity to make their own decisions regarding filming and photography.

**Please print and sign your name below to give permission for photos and video to be taken.**

These images may appear on our website, social media, and email newsletters, in our

printed materials produced for promotional purposes including leaflets, posters and

adverts, in materials sent out to the media, or in reports to funding bodies.

These photos will be owned by Liberty Music CIC.

Please note: If you do not wish for your child’s/ward’s photograph to be taken, or for

them to be filmed, please feel free to decline.

I [name] ...................................................................... give consent to the photographing of [name].............................................................................., on the understanding that it may be used in full or part in relation to communications activity for Liberty Music CIC, and I give my permission for this to be done without further reference to myself.

Signed by………………………………………………………(parent, guardian or person with legal consent)

Date…………………………………………………………….

**Conditions of use**

This form is valid for five years.

We will not use the photographs/film for any other purposes than those mentioned

above.

We will not include personal details (such as postal addresses, or telephone number) on

our website, printed materials, or other marketing/promotional materials.

Copyright of photographs taken will remain with the organisation named above.

Liberty Music CIC is committed to processing information in accordance with the General

Data Protection Regulation (GDPR). The personal data collected on this form will be

held securely and will only be used for administrative purposes.

**Your rights**

You have the right to request to see a copy of the information we hold about you and to

request corrections or deletions of the information that is no longer required.

You can ask Liberty Music CIC to stop using your images at any time, in which case it will not be

used in future publications but may continue to appear in publications already in

circulation.

You have the right to lodge a complaint against Liberty Music CIC regarding data

protection issues with the Information Commissioner’s Office <https://ico.org.uk/concerns/>

**Contact details**

If you have any questions relating to this consent form or the way, we are planning to

use your information please contact: info@libertymusic.co.uk